



2018 Field Expedition Internship

The **Bighorn Basin Paleontological Institute** is pleased to announce the **2018 Field Expedition** internship. This opportunity will provide extensive, hands-on experiences throughout every aspect of a multi-faceted paleontological expedition, including; organization and implementation of the expedition, methodology and practice of field work, related educational programming and outreach, research, etc. The **BBPI** will be happy to work with schools to offer the internship for credit if that option exists. *The **BBPI** cannot offer a stipend at this time, but room and board throughout your field time will be provided.*

Eligibility

The **2018 Field Expedition** Internship is open to anyone studying, training, or preparing for a career in paleontology or earth science research and/or education.

The expedition will be from late June through mid August 2018. The Intern is NOT required to attend the entire time, but must be present for at least 3 of the 6 week season.

Job Description

The 2018 Field Expedition Intern will have nearly all of the responsibilities of a **BBPI** field staff member, including:

- Non-Field Duties:
 - Managing social media
 - Driving vehicles to pick up & drop off participants at the airport
- Field Duties:
 - Hauling/transporting supplies & equipment, participants, etc.
 - Maintaining lists of needed supplies & equipment
 - Daily/weekly re-organizing/re-supplying field gear (e.g., glue, tools, etc.)
 - Maintaining our supplies and equipment in camp
 - Relieving staff during off-days
 - Driving field vehicles when necessary
- Education and Outreach-related Duties:
 - Assisting with and leading classroom programming
 - Assisting with secondary education and outreach activities, programming, etc.

Requirements

The ideal candidate will be highly organized and able to multi-task. In addition, the candidate must be very self-motivated and eager to take the initiative to complete necessary daily tasks, including but not limited to those listed above, without prompting.

Requirements for this position include:

- At least 18 years old
- Valid driver's license and a clean driving record
- Health and Car Insurance
- Must pass a background check
 - Completion of a background check prior to applying for the internship is not required, but preferred
 - Background checks must be paid for by the applicant.
 - Background checks previously completed for other purposes are welcome provided that they remain valid.
- Good physical condition, including:
 - Ability to regularly lift and carry at least 40 lbs over long distances over rough, steep terrain.
- Good communication, interpersonal, customer service, and *especially* organizational skills.

The following are preferred, but not required:

- 24 years of age or older (for the purposes of driving rental vehicles)
- Previous field experience, particularly in vertebrate paleontology
- Proficiency with social media
- Proficiency with Google Docs, Google Sheets, etc.
- Wilderness 1st aid certification

Provided by the BBPI

Unfortunately, the **BBPI** cannot offer a stipend at this time, but room and board throughout your field time will be provided. However, we can provide you with lodging and meals at the [Yellowstone-Bighorn Research Association](#).

Applications

Application packages should include:

1. Cover letter stating your interests and qualifications for the internship and how you can benefit the **BBPI's 2018 Field Expedition** and related programming.
2. CV or Resume detailing your relevant work and education experiences.
3. 2 letters of recommendation.
4. Proof of health and car insurance.
5. Copy of any background check recently completed, if any..

Deadline: February 11, 2018

Internship Notification: March 1, 2018

Completed applications, as well as any questions regarding the internship or application process, must be sent to Jason Schein, Founding Executive Director of the **Bighorn Basin Paleontological Institute**, at JSchein@BBPaleo.org. All applications must be attached to an email with a subject line reading: "2018 Field Expedition Internship - [Last Name]" Paper application packages and letters of recommendation may be sent to the mailing address below.

BBPI

3959 Welsh Rd., Suite 208
Willow Grove, PA 19090

*The **Bighorn Basin Paleontological Institute** is a nonprofit 501(c)(3) organization dedicated to paleontology and earth science research, education, and outreach. We harness the universal appeal of dinosaurs to engage people of all interest levels and backgrounds to promote the earth and natural sciences. The greatest strengths of the institution lie in our integration of collaborative scientific research, educational programming, and immersive citizen science experiences.*

*The **BBPI** also seeks to be a leading resource of both knowledge and opportunities for paleontologists, natural scientists, and citizen scientists seeking to more fully understand and interpret the natural world.*